1. Information concerning assembly and the line of march will be provided at the rehearsal on Friday, May 22, at 4 p.m. in Collier Arena. It is not necessary to bring your cap and gown.

2. **Cap and gowns.** Distribution originally took place at the beginning of the academic year for Fall Convocation in the Faculty Office Building (FOB) basement. If you did not pick up a cap and gown in August, you may still pick one up; however, you will need to schedule a time. Please contact Chris Wilcox, FOB, at wilcox@hanover.edu or 812-866-7356 to arrange a fitting and pick up time. Cost for the rental in Spring is $60 of which $20 will be returned after graduation ceremonies are over. Checks and cash are accepted; however, credit cards require special arrangements. Chris Wilcox will be available in the basement of the Faculty Office Building after Commencement until 5:00 p.m. to receive your caps and gowns. Your deposit will be refunded when you return your cap and gown. If we're inside, returns will be taken in the Horner Center.

3. If Commencement is held outdoors, there will be ample seating. Specific seats are not reserved in Collier Arena, Horner Center, for either Baccalaureate or Commencement. Early arrivals will have the best choice of seats.

4. **Rain:** In the event of rain, Commencement will be held in Collier Arena in the John and Anne Horner Recreation Center. Eight tickets will be held in your name at the Campus Center office. There are no extra tickets; if you would like to have more, please check with classmates who may not need all of theirs. Baccalaureate will be in Collier Arena regardless of weather conditions.

5. **Lodging:** Many parents and guests will arrive on Friday and stay overnight in the area. Most local motel accommodations may already have been reserved. Good motels are available not too far away in Scottsburg and Seymour, Indiana, and in Carrollton and Louisville, Kentucky. Unfortunately, Hanover College is unable to offer on-campus housing to parents and guests. Please visit the following webpage at http://www.hanover.edu/alumni/wheretostay for a list of motels.

6. The College will host a brunch the morning of Baccalaureate and Commencement in the Campus Center Dining Room. There will be two brunch servings from 9:30 to 11:00 and from 11:30 to 1 p.m. Students will be given 3 tickets for themselves and their parents, which you can pick up at the Campus Center Desk. Additional tickets can be purchased at the campus center desk at a cost of $10.50 for adults and $5.00 for children age 4 - 8. Children age 3 and under are free.
7. **Parking:** Campus guests will be asked to park behind Lynn Hall, near the Administration Building, behind Wiley Hall, behind the Center for Fine Arts or in the Horner Center parking area. Handicap accessible parking for those guests needing assistance is available behind Parker Auditorium. **If you have guests that have difficulty walking or need assistance, please call campus safety at 812-866-7999.** They have several 6-passenger golf carts and can pick you up at your car and transport you to the commencement seating area.

8. Please remind your parents and guests that we observe Eastern Daylight Saving Time.

9. If you did not order Commencement announcements when a Herff Jones representative was on campus, you can do so online until May 1st at [www.herffjones.com/college/graduation](http://www.herffjones.com/college/graduation).

10. For the convenience of graduates and their families, we have arranged with a commercial firm to photograph graduates as each receives a diploma. The still photographer will contact you after Commencement day to see if you wish to place orders for photographs. The College will videotape the Commencement ceremony. An order form for a DVD is available here: [http://www.hanover.edu/docs/CommencementDVD2015.pdf](http://www.hanover.edu/docs/CommencementDVD2015.pdf)

11. The Senior Committee has requested that there be no line of march for Baccalaureate and that caps and gowns not be worn. There will be open seating.

12. Commencement is a formal occasion and wearing a cap and gown is mandatory unless excused in advance by the Vice President of Academic Affairs and Dean of the Faculty. As always, the College asks that you wear proper attire with the cap and gown. Acceptable attire for men would be dress pants, dark socks and shoes, and for women skirts or dark pants and dress shoes. No jewelry should be visible outside the gown. Honor society medallions are not worn at Commencement. Wearing shorts and sandals by men or women is not acceptable.

13. The Commencement ceremony will be streamed live on the Internet if you would like to pass this information on to friends and family members who will not be able to attend. The link for the broadcast is [http://www.hanover.edu/about/events/live](http://www.hanover.edu/about/events/live).