



Parker Auditorium Center for Performing Arts Naming Instructions

We are grateful for the many alumni and friends who have chosen to renew Parker Auditorium through a naming opportunity. We are committed to recognizing your generosity. The following instructions are designed to ensure your expectations and our naming standards are met.

Chair Plaque Naming Instructions (3" x 1" brass plaque)

Due to the size of the plaque, please note these guidelines:

1. Text Format

- Maximum of 3 lines of text
- Maximum of 25 characters per line (including spaces and punctuation)
- Text will be centered.

2. Suggested Formats

- Individual name
(e.g., John Smith '27)
- Family name
(e.g., The Smith Family)
- Honor/Memorial
(e.g., In Memory of John Smith '27)

3. Allowed Characters

- Letters (A-Z), numbers (0-9)
- Standard punctuation: .,-&'
- No emojis or special symbols

4. Proofreading

- Your text will be printed exactly as submitted.
- Please double-check spelling and formatting before submitting.

5. Deadline

All submissions must be received by July 30, 2027.

6. Questions? Please contact Molly at 812-866-7007 or billiard@hanover.edu.